FORCE Certification A/S

ABC-CPR

General terms for certification of products according to

EU Construction Product Regulation.

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1. Introduction and Basis for product certificates

This ABC-CPR deals with the special requirements applicable to obtain and maintain a product certification according to the European Regulation for Construction Products – CPR- (EU) 305/2011, international and national standards, Eurocodes, accreditation requirements and guidelines.

In addition FORCE Certification A/S (FC) General Conditions apply. The General Conditions is shown on the back of our contract or order confirmation and on our homepage www.forcecertification.com. In case FC uses subcontractors for testing the general conditions of the subcontractor is also valid. These conditions will be enclosed to the order confirmation. None of the informative guidelines or other conditions can replace the requirements described in this ABC.

FC issues Constancy of Performance (CCP) or Fabric Production Control (FPC) certificates to manufacturers of products according to:

	Harmonized standard	Title
(EU) Regulation 305/2011	EN 1090-1	Execution of steel structures and aluminium structures – Part 1: Requirements for conformity assessment of structural components
	EN 50575	Power, control and communication cables – Cables for general applications in construction works subject to reaction to fire requirements
	EN 13479	Welding consumables - General product standard for filler metals and fluxes for fusion welding of metallic materials

The technical regulations for mechanical testing and product design are stated in the product standards.

Issued and valid certificates are the property of FORCE Certification A/S.

2. General

The terms in this ABC must be meat in order to achieve a certification of products.

Manufacturers who apply for product certification according to one of the standards listed in chapter 1 shall sign a certification agreement with FC. This certification agreement states the conditions for Factory Production Control (FPC), follow-up inspections or audits performed by FC and the extent of testing and methods.

3. Application for product certification

The manufacturer shall ensure all necessary information and/or documentation is made available to FC for performing the evaluation of the product or production.

The following activities have to be carried out when a manufacturer applies for a product certification of a product:

1. The manufacturer forwards an application form together with information (product specification) covering the product.
2. For Assessment and Verification of Constancy of Performance (AVCP) methods 1 or 1+ FC prepares a testing program according to the relevant standard for mutual confirmation
3. For AVCP method 2+ FC prepares an audit program and time schedule for mutual confirmation
4. FC prepares an agreement of the quality system audit program

It is not permitted to apply for a EC-Type Examination from more than one Notified Body.

The manufacturer shall give our examiners and inspectors from FORCE Certification A/S access to the products and the production, including (if relevant) access to equipment, facilities, personnel and subcontractors.

4. Product certification according to CPR

Conformity assessment on products according to the Construct Product Regulation (CPR) testing and inspection shall be carried out according to the specific harmonized standard.

a) For AVCP method 1 and 1+ both type testing and audit of the Factory Production Control (FPC) is performed by a notified body. Prior to type testing the location for sampling of test specimen shall be agreed between the manufacturer and FC, and the sampling is subsequently performed under the responsibility of FC. The agreed location for sampling should ensure a randomly selection and traceability to the certified product. Type testing is performed by an accepted and accredited or notified laboratory within the scheme. After successful completion of the type testing and initial audit of the manufacturers Factory Production Control System, the Certificate of Constancy Performance can be issued.

b) For AVCP method 2+ type testing is performed by the manufacturer and audit of the Factory Production Control (FPC) is performed by a notified body, in which case the manufacturers test results shall be presented to FC either before the FPC visit or during the visit. All tests shall be carried out on third party calibrated test machines, which will be examined during the FPC visit by FC. FC shall perform an on-site audit of the quality system (FPC) before the manufacturer can issue declaration of performance (DOP) and CE-mark the product.

After successful completion of the product certification given in a) and/or b) a Declaration of Performance (DOP) may be drawn up with reference to FC as notified body and CE-marking may be applied to the certified products together with the FC notification number 0200.

5. Auditing of the manufacturer's quality system

In case the audit of the manufacturers production control system is combined with certification of the manufacturer's quality system (e.g. ISO 9001) our general terms for management systems also applies, ABC-SYS – please see www.forcecertification.com.

6. Change in Standards, rules of accreditations and guidelines

If the requirements to achieve and maintain a product certification according to the regulation, international and national standards, accreditation requirements and guidelines are changed within the period of validity of the contract the manufacturer shall implement these requirements before date of commencement. The certification contract shall be changed accordingly.

7. Modification of the product or Production Conditions

It is the obligation of the manufacturer to immediately notify FC in the case of foreseen modification of the product. Any changes may affect the product certificate and FC will together with the manufacturer decide the character of the changes.

The definition of major changes in the product specification is defined as "changes, which require new tests to be performed". If major changes are made the following activities shall be performed:

- the manufacturer forwards the revised product specification to FC

- agreement on a supplementary test program will be prepared and the program must be executed as described in 4

Minor changes in the product specification are "changes, which do not require further tests to be performed". In this case the manufacturer forwards the description of the changes to FC, who evaluates, stamps and signs the documentation.

The manufacturer is also obliged to inform FC of any changes to the production conditions such as changes to e.g.:

- legal, commercial, organisational status or ownership
- organisation and management – e.g. changing of quality manager or technical key personnel
- changing of production places/sites
- essential modification of the management system (quality)

8. RECORDING OF COMPLAINTS

The manufacturer is obliged to set up a registration of complaints relevant to certified products in accordance with this ABC. This register shall

- register all complaints, which the manufacturer learns about concerning the products compliance with the requirements in the regulation or relevant standards
- be made available to FC

The manufacturer shall take appropriate action with respect to such complaints.

The manufacturer shall document the actions taken.

9. RULES FOR COMMUNICATION OF THE CERTIFICATION

At every reference of the customer's certification, the customer must make sure that

- the requirements of FC are met when the customer refers to his certification status in the media such as the Internet, brochures or advertisements or in other documents;
- there is made no misleading declaration about the certification;
- the impression will not be given that the certification is valid for activities beyond the scope of the certification;
- the certification will not be used in such a way that could bring discredit on FC and/or the certification system and reduce the trust of the public;
- certificates are published in full only, and regarding extracts only with FC's permission in writing;
- all documentation or communication, which refers to the certification is to be stopped immediately if the certification is suspended, withdrawn or the scope is reduced.

10. RULES FOR USE OF CERTIFICATION MARK

DANAK's accreditation mark shall not be used on any certified products, any documents, or any kind of material (including electronic and digital use) created by the customer.

Any application of FC's certification mark must be approved in writing (confirmation) by FC.

For application of mark the following minimum rules apply:

- the mark must be reproduced in its entirety in a reasonable size and uniform colour and must be accompanied by the number of the standard that the certificate covers
- the mark may only be used in a manner which promotes the company's certified product
- the mark must not discredit the certification attained
- all use of the logo must stop immediately at the expiry of the period of validity of the certificate
- all use of the mark and all documentation or publicity referring to the certificate is ceased immediately if the certification is suspended or withdrawn.

After issuing a certificate in conformity according to European Regulation, the client may use the FC identification number 0200 on the types of products included in the certificate.

Rules for marking of products are described in CPR.

11. CERTIFICATE WITHDRAWAL

Should the manufacturer decide, that he no longer can or will maintain the certificate, FC will cancel the certificate after giving similar written notification according to the certification agreement.

FC has the right at any time during its term of validity to withdraw a certificate, a certification agreement, the use of our notified Body no. 0200 or our certification mark, under the following circumstances:

- if the manufacturer has given misinformation
- if the test results do not fulfil the specified requirements after retesting
- if the manufacturer does not take corrective action within the time limits agreed upon
- if the manufacturer misuses the certificate or the mark
- if the manufacturer does not comply with the financial terms and conditions of the certification agreement
- if the manufacturer in any way brings discredit on FC or violates the certification agreement.

A manufacturer must be notified in writing of withdrawals and the letter must include information about complaint procedures.

FC will make public any such certificate suspension, withdrawal or cancellation in the manner that FC finds most relevant in the case in question.

12. CONFIDENTIALITY

FC treats all information gained by its representatives, including any sub-suppliers during the certification process or in any other manner as strictly confidential and will not pass on such information to unauthorised persons without the written consent of the company in question.

FC has taken measures to ensure that confidential information is not accessible to unauthorised persons.

FC is under an obligation, upon request, to supply DANAK with all necessary information for its surveillance with the accreditation.

FC is under obligation to receive surveillance visits by DANAK, and the company must accept that such a surveillance visit can include the certified activities at the company.

Provisions related to GDPR

FORCE Certification A/S does not require general access to company registrations including registered personal data, and access to sensitive personal data must be cut off. FORCE Certification A/S will not select or extract personal data from the company's registrations.

FORCE Certification A/S must have the opportunity to judge a representative number of employees in order to assess the competence of the staff within the applied certification scheme. This review will mainly take place when visiting the company's premises. If, in case of applications or documentation of corrective actions, the company sends evidence of employee competence to FORCE Certification A/S, this documentation shall not contain any personally sensitive information including CPR numbers, special categories of personal data, union membership or health information. FORCE Certification A/S deletes documents containing personal data after the assessment.

13. APPEALS AND COMPLAINTS

An appeal against a decision made by FC shall be addressed in writing within 4 weeks after the receipt of the decision to FC.

A complaint against FC's activities in connection with the certification, shall be addressed in writing within 4 weeks after the date of certification to FC.

A complaint against FC as a Notified Body can always be submitted directly to the appointing authority.

Information on contact appears from www.forcecertification.com.

14. PUBLICATION

FC undertakes to publish an up-to-date list with the following information about the registered certificate holders:

- full identification (name, address(es))
- basis for the certification
- special limitations with respect to products, technologies, etc.
- status of validity of the certificate
- status concerning suspension and withdrawal.

15. CANCELLATION

This agreement can be cancelled by both parties with 90 days written notice.

In the notice period the certificate remains valid if the product is maintained according to the certification requirements.

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Changes from 1st. edition:
- *AVCP method 1+ clarified .*

Changes from 2nd. edition:
- *Editorial corrections in par. 7.*

Changes from 3rd ed.:
- *Provisions implemented in par. 12 regarding GDPR*

Changes from 4th ed.:
- *Par. 3 updated with conditions for access to manufacturers facilities*

Changes from 5th ed.:
- *Par. 3 updated with ensuring all necessary information is made available*

Changes from 6th ed.:
- *Par. 7 updated with manufacturers obligation to inform FC of changes to management system*